This form will be used for all 2010 shows unless a new form is submitted before the next Toolfair/Elex your company attends

FORM 2

TOOLFAIR & ELEX

Health & Safety Declaration

To be completed by all exhibitors before Monday 29th March.

We have read and understood our H & S responsibilities as detailed in the Health & Safety section. We accept our responsibilities as detailed in the Health & Safety at Work Act 1974.

Our principle H & S representative for our stand at Toolfair & Elex is:

Name: ……

Position: ……..

Mobile/Site Tel No: ……

The principle H&S representative for your stand should understand that he may need to produce a copy of your own company's Health & Safety Policy, and the Health & Safety Policies of your contractors and sub contractors, upon request by the appointed authorities whilst on site at Toolfair & Elex.

Please answer following two questions:	**please circle**		
I am in possession of my company's Health & Safety Policy (do not send) (if your company employs less than five people, please circle n/a)	**yes**	**no**	**n/a**
If you have taken a space only stand and are not building the stand Yourselves, please circle yes to indicate that you are satisfied that Your contactor has a suitable and sufficient Health & Safety Policy, and Has provided sufficient training for his employees to carry out their tasks Competently for the event	**yes**	**no**	**n/a**

Your details

COMPANY NAME: ……STAND NO: ……..

ADDRESS: ……

……..

CONTACT: …… TEL NO:: ……

SIGNED: …… DATE: ……

Please return this form with a copy of your Public Liability Insurance to:

Kirstin Eldridge, Toolfair & Elex, Regal House, Regal Way, Watford, Herts WD24 4YF
Tel: 01494 714599 Email: kirstineldridge@supanet.com Fax: 01923 246901